

**Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
January 16<sup>th</sup>, 2007  
7:00 p.m. Village Hall**

Members Present: Stephanie Beuerle, Chris Fegan, Susan Fielder, Karen Hinkley, Karl Racenis, Pat Vaillencourt, and Bob Wahr

Members Absent: Jody Flowers and Ron Milkey

Others Present: Zachary Alexander

Meeting called to order at 7:05 p.m. by Karl Racenis, Chairman.

The agenda was reviewed, Sue Fielder added into new business communication strategies . Bob Wahr motioned to approve, seconded by Chris Fegan. All approved to accept agenda with changes.

Minutes from the November 2nd, 2006 meeting reviewed, Bob motioned to approve seconded by Sue Fielder. All approved.

**Old Business:**

- MDOT TEA Grant application discussed: MDOT to prepare application and submit grant. They will take our recommendations into consideration what our recommendations. Karl Racenis informed the board that Jeff Wallace spoke with Consumers Energy regarding lights. Consumers informed Jeff a lot of communities do their own lights and maintain them. DDA will need to a financial study as to which will be the best route to take.
- Karl discussed a DDA website, which will be set up through Washtenaw County. This will be registered for 10 years. Motion by Sue seconded by Chris. All approved

**New Business:**

- 2006-07 Audit once taxes are done.
- 2007-08 Budget: Budget needs to be done by April meeting, brought to Council in May for a July recommendation approval.
- Volunteer projects need to be discussed & committees established during the February meeting.
- 2007 Meeting Schedule for February & March will remain the same: 3<sup>rd</sup> Tuesday of month. (February and March 20th)
- Communication Strategies: Sue spoke regarding the communication with public. Recommends DDA members read Tom Connellan's book "Bringing out the Best in Others". He's a Manchester resident and the book in on the NY Times Best Seller list. He might be a possible guest speaker.

**Reports:**

- Village Administration: Pat spoke of regional commercial "can't zone out development". Will be discussed at next Village meeting.

Meeting Adjourned at 8:45 All approved

Respectfully Submitted,

Stephanie Beuerle  
Secretary