

**Approved Minutes  
As Amended  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
March 14th, 2006  
8:30 a.m. Village Hall**

Members Present: Stephanie Beuerle, : Bill Chizmar, Chris Fegan, Susan Fielder, Karen Hinkley, Ron Milkey, Karl Racenis and Pat Vaillencourt

Members Absent: Bob Wahr

Other Present: Jeff Wallace Village Manager and Jennifer Coe Carlisle/Wortman

Meeting called to order at 8:40 a.m. by Karl Racenis

The agenda was reviewed, Chris Fegan motioned to accept agenda, seconded by Bill Chizmar. All approved to accept agenda.

Minutes from the February 14th, 2005 meeting reviewed, Sue Fielder motion to approve, Seconded by Chris Fegan. Minutes approved.

**Old Business:**

- Development Plan Content was reviewed with cost estimates. Crosswalks were moved down the list. Tree removal was put into streetlight cost. Karl to meet with Jennifer Coe to put together plan. Discussion of volunteer projects put into a prioritized list.
- TIF plan content and inflation clause discussed.
- Plan Writing Assignments, Jennifer to incorporate & draft by end of month.
- Invoice from Carlisle/Wortman for \$835.00 motion to approve by Karen Hinkley, seconded by Pat Vaillencourt. Invoice approved for payment.

**New Business:**

- Special meeting set for March 20<sup>th</sup> at 8:00 a.m. Village Hall to wrap up DDA plan phases.

**Reports:** None at this time

**Adjournment :** Meeting Adjourned at 10:05  
Respectfully Submitted

Stephanie Beuerle  
Secretary