

**Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
January 10<sup>th</sup>, 2006  
8:30 a.m. Village Hall**

Members Present: Stephanie Beuerle, Bill Chizmar, Chris Fegan, Susan Fielder, Karen Hinkley, Ron Milkey, and Pat Vaillencourt

Members Absent: Karl Racenis and Bob Wahr

Others Present: Jennifer Coe /Carlisle-Wortman and Jeff Wallace Village Administrator

Meeting called to order at 8:45 a.m. by Ron Milkey Treasurer

The agenda was reviewed, Sue Fielder ask to add in new business regarding Planning Commission meeting on Jan. 24<sup>th</sup> 2006. Agenda approved with changes Bill Chizmar motion to approve, seconded by Sue Fielder. All approved to accept agenda with changes.

Minutes from the December 13th, 2005 meeting reviewed, Bill Chizmar motion to approve, Seconded by Chris Fegan. All approved.

**Old Business:**

- An invoice from Carlisle-Wortman for \$1300.00 was received. Board asked Jennifer Coe a few questions regarding this invoice. Bill Chizmar motion to approve payment of bill, seconded Chris Fegan, all approved.
- Sue Fielder passed out a summary of local business survey report's main points. Sue and Bill came up with basic plans for guidelines.
- Chris Fegan spoke regarding Open Air Market, and to focus on bikes that by-pass downtown. Karen Hinkley suggested campaign as kick off to open air market with downtown building owners painting and cleaning up buildings in a 2 year process.
- Jeff Wallace reported Clinton and Williamston had problems with MDOT going into there downtown area. Jeff called the State and they are willing to work with us on the first 2 blocks.
- Stephanie Beuerle and Ron Milkey reported on cost estimate report. Waiting on more specific for the report. Jennifer has a lot of cost estimates from Clawson along the same lines as we are looking into.
- Jeff Wallace to speak with Pat McGowan(Lawyer) in regards to the Development area citizens council. We have well over the number of people in the district, (145+) but no one is coming forward to join.

**New Business:**

- Jennifer worked on prioritizing a list for the plan, some will be every year others will be on a 2006, 2007, etc basis. Architecture and Traffic/Street scape. Jennifer will not be attending our next meeting as to try and get us this plan so we can make changes. She will be attending the March 14<sup>th</sup> meeting, so as a group we can go over all of this.
- As a board we discussed that our meetings are going long past what is needed and not everything is getting talked about on the agenda. Stephanie and Chris made suggestions to limit each topic or line item to a 5 minute discussion. It can be put on

to the agenda for the next month if more discussion is needed. Stephanie motion for approval, seconded by Chris Fegan. All approved

**Reports:** None at this time

**Adjournment :**

Meeting Adjourned at 10:25 All approved

Respectfully Submitted

Stephanie Beuerle  
Secretary