

**MANCHESTER DOWNTOWN DEVELOPMENT AUTHORITY**  
**UNAPPROVED MEETING MINUTES**  
**APRIL 28, 2011**

Call to Order: 7:30 pm Present: Ray Berg, Susan Fielder, Jody Flowers, Karl Racenis, Russell Rhoton, Beth Tomaszewski Absent: Dan Huntsbarger, Pat Valliencourt

Pledge of Allegiance

Approval of Agenda: Ray Berg moved, Susan Fielder seconded, motion carried

Approval of Minutes: Beth to correct minutes as indicated. Karl Racenis moved, seconded Susan Fielder, motion carried

Public Participation: None

Old Business:

1. Karl went over the Downtown Enhancement Project Status. Karl discussed the lights and the globes. Black paint is not attractive. Streetscape project , March 2012- November 2012. M-52 project 4<sup>th</sup> quarter of 2011.

New Business:

1. Manchester Shared-Use-Path and Mill Pond Bridge Project Grant Applications. Ray stated that the pre engineering design in detail will be done in May to be reviewed by the public at a meeting yet to be scheduled. Ray discussed two grants. The MTGA grand asking for \$4000.00, application due by May 16<sup>th</sup> and the Kodak American Greenways Grant for \$1500.00. Motion to Agree for the DDA to apply for grant for MTGA Small Grant Fund 2011 in the amount of \$4,000.00 to support engineering and specialized consultants related to the proposed Mill Pond pedestrian bridge. Roll Call taken: Ayes: All approved. Motion to Agree for the DDA to apply for grant from Kodak American Greenways for \$1500.00 to support engineering and specialized consultants related to the proposed Mill Pond pedestrian Bridge. Roll Call taken: Ayes: All approved.
2. 2011-2012 Budget: Motion to approve budget by Jody Flowers, approved by Ray Berg, motion carried.
3. Temporary business signs during 2012 M-52 construction. Downtown is open Sign. Will talk to MDOT.
4. Other: Ray Berg talked about a "Tag Line" what do we want the Gateway Communities called, have a Brand Name. Does the DDA want to donate funds to help develop a Brand Name. More discussion on this topic to take place at another meeting.

Reports: Treasurer: – none

Chairman: Karl discussed the Business Expo on June 2<sup>nd</sup>. Should the DDA Set up a table at the Expo. Staffing the table would be an issue.

Adjournment:

Motion to adjourn at 9:45 pm made by Karl Racenis, seconded by Jody Flowers, motion carried.