

Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
February 19th  
7:00 p.m. Village Hall

Members Present: Stephanie Beuerle, Chris Fegan, Sue Fielder, Jody Flowers, Karen Hinkley, Karl Racenis and Pat Vaillencourt

Others Present: Arthur Catoira

Meeting called to order: 7:05 by Karl Racenis

Pledge of Allegiance

Agenda was reviewed, changes made: striking #1 on New Business, motion by Sue Fielder, seconded by Pat Vaillencourt. Agenda approved as amended.

Minutes from the January meeting tabled until March.

Public Participation: Arthur Catoira asked what it is we do, Racenis answered with a brief description of the DDA.

Old Business:

- MDOT Design: Fielder asked how we could minimize the truck traffic thru downtown, possibly routing to Hibbard Rd and connecting with M-52. Vaillencourt answered that MDOT would not even consider, because our high traffic count is insufficient.
- MDOT Open House: JJR prepared and distributed diagrams for the open house. Questions regarding the MDOT purchase of the funeral home were discussed; Fielder spoke about a possible Grass Roots Group questioning the historic aspect of the funeral home. Discussion continued on the other possibilities that could occur. Open House to be held at Village Office February 20<sup>th</sup> 3:30 -7:00.

New Business:

- Officers: Vice Chair and Treasurer are open at this time. Vaillencourt informed the board that Melanie Weidmayer was appointed to the Historic Committee, and

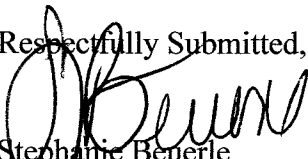
it is in our interest to have someone from that committee also on the DDA. Vaillencourt will speak with Melanie regarding. Karl spoke about the job duties of the open positions. Vice Chair will act as Chair in their absence. Treasurer will need to prepare budget for board approval to give to Council. Vaillencourt nominated Chris Fegan for Vice Chair, no objections from Fegan. Seconded by Fielder. All approved. Vaillencourt nominated Sue Fielder as Treasurer, Fielder agreed to fill that position until elections in July. Seconded by Fegan. All Approved

- Joint Planning Commission: Racenis composed a letter to Joint Planning Commission so we can work together. The communication will include a map of DDA plan. Racenis will present in March.
- Budget: Our budget showed a higher TIF value, Racenis presented budget with amendment. \$703,300 from MDOT grant & Loan from Village which should be removed from 2008 budget and reapplied in the 2009 budget. The document should be amended to show the difference in income and expense for this year's budget and presented to Council. Fegan made a motion to approve budget as amended, seconded by Flowers. Roll call vote: Flowers yea, Fielder yea, Hinkley yea, Beuerle yea, Vaillencourt yea, Fegan yea, Racenis yea. Budget approved as amended.

Reports: Village Administrator: Vaillencourt informed board that the Chamber is organizing a "Showcase of Manchester", to publicize Manchester businesses and services. Invitations will be sent to home business in the community. Racenis thought the DDA should have a display to inform residents of DDA projects.

Adjournment: 9:15

Respectfully Submitted,



Stephanie Beuerle  
Secretary