

Manchester Downtown Development Authority
December 2, 2008
Meeting Minutes

Meeting called to order at 7:25 pm

Members present:

Alan Dyer, Jody Flowers, Susan Fielder, Karl Racenis, and Pat Vaillencourt

Guest present:

Neal Billetdeaux, JJR

Agenda Approval: The brick selection discussion will be added to #3 under new business. If insufficient time remains, the topic will be tabled until the next meeting.

A snow removal discussion will be added to Village Administration reports.

Pat Vaillencourt moved to approve the modified agenda, Jody Flowers seconded the motion. All in favor, motion passed.

Meeting Summary Approval:

September 16, 2008: modified to remove Karl Racenis' name from the Sharon Township M-52 meeting attendees.

October 21, 2008: modified text to type members' full names instead of initials.

Jody Flowers motioned to approve the amended summaries, seconded by Alan Dyer. All in favor, motion passed.

Public Participation was closed as no public members were in attendance.

Old Business

Neal Billetdeaux displayed a down-town street map. DDA members in attendance confirmed the recommended general locations and number of street lights that would be provided to Consumers Energy to complete the detail engineering drawings. Downtown Development Authority will request the light bulb intensity be selected to provide a range from ½ - 1 ½ foot candle, and the suggested light pole height is recommended to be 15 feet. Results of those discussions are listed on attachment 1.

New Business

Recording Secretary and Election of Secretary:

Discussions were postponed until all members are present and the vacant position is filled.

Snow Removal:

Karl Racenis described insufficient snow removal in the central business district during a recent snow fall. Snow was not removed from angle parking areas and icy conditions resulted, creating unsafe patron access to local businesses. Pat Vaillencourt explained the need to reduce some services, salt applications as example. The price of salt has more than doubled. Susan Fielder asked if reduction in services were necessary, might the plowing of Carr Park parking lot and side walks be less critical than more heavily utilized areas like the central business district. Pat Vaillencourt thought that was not an option as it would leave the village vulnerable to legal issues. The real problem is that business owners have no place to pile the snow they remove from the sidewalks, rather than to push it into the street, complicating the problem Karl described. No recommendations or decisions resulted from discussions.

Meeting dates for 2009 were discussed and are listed on attachment 2.

The meeting was adjourned at 9:00 pm
The next meeting is January 20th.

Respectfully submitted,
Susan Fielder, Treasurer

Number of Lights Location

- 1) 5 Central Business District, South side of 100 block East Main Street, between Clinton and Adrian Streets
 - 2) 6* Central Business District, North side of 100 block of East Main Street, between Clinton and the North side of the River Raisin bridge
 - 3) 4 River Raisin Bridge both North and South sides of Main Street
 - 4) 2 North side of Main Street, between Bridge and M 52
 - 5) 3 West side of Adrian Street between Main and Okrow Streets
 - 6) 1** East side of Adrian Street between Main Street and the grassy area east of the Okrow Street
 - 7) 1** West side of Adrian Street between Okrow and Duncan Streets
 - 8) 3 South side of Main Street between the Bridge and M 52 Streets
 - 9) 2 South side of Main Street between Clinton and Washington Streets
 - 10) 3 North side of Main Street between Clinton and Washington Streets
 - 11) 3 South side of Main Street between Washington and Macomb
 - 12) 2 North side of Main Street Between Washington and Macomb
 - 13) 4 West side of M52 between Main and Duncan Streets
 - 14) 4 East side of M52 between Main and Duncan Streets
 - 15) 4 West side of M52 between Main Street and the railroad right of way
 - 16) 4 East side of M52 between Main Street and County Property Road Commission
 - 17) 5 300 Block of West Main both North and South sides of street (Emanuel Church)
 - 18) 5 400 Block of West Main both North and South sides of the street (Market)
 - 19) 2 North Side of West Main between old Ford Garage and North Elton Street
 - 20) 1 Southeast corner of Main and Adrian Streets
- 63 TOTAL plus seating lights

* indicates need for seating lights

** indicates number or location remain under discussion

Average distance between lights in residential are is 200'; average foot candle 11/2

Average distance between lights in central business district is 75'; average foot candle 1 /2

Attachment 2

2009 dates for regular Manchester Downtown Development Authority meetings

Tuesday, January 20th

Tuesday, February 17th

Tuesday, March 17th

Tuesday, April 21st

Tuesday, May 19th

Tuesday, June 16th

Tuesday, July 21st

Tuesday, August 18th

Tuesday, September 22nd

Tuesday, October 20th

Tuesday, November 17th

Tuesday, December 22nd