

Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
April 17th  
7:00 p.m. Village Hall

Members Present: Stephanie Beuerle, Chris Fegan, Sue Fielder, Jody Flowers, Karen Hinkley, Karl Racenis and Pat Vaillencourt

Others Present: None

Meeting called to order: 7:04 by Karl Racenis

Pledge of Allegiance

Agenda was reviewed, changes made: adding new board members to old business, and chamber to new business, motion by Chris Fegan, seconded by Sue Fielder. Agenda approved as amended.

Minutes from the March meeting tabled until May.

Public Participation: None

Old Business:

- MDOT Design: Pat Vaillencourt spoke about seating areas for the downtown, having these areas dedicated to our volunteers in Manchester. i.e., Men's Club, Kiwanis, etc. Fielder suggested bronze sculptors would be a great way to do this. Vaillencourt mentioned a new grant backed by a municipality tied into arts & culture funding. Hinkley said there is a community member that does sculptors. Vaillencourt to follow up with Pam Byrnes and grant money. Racenis suggested we let Neal Billetdeaux know of this possible conception to put on the plans. There has been no response from "SHIPO" (need this one) on the funeral home, Jeff Wallace to set up a meeting.
- 2008-09 Budget: Proposed budget was reviewed with changes made to Okcrow Parking clean up \$500.00 moved to Madison Street clean up to make \$1500.00. Roll call vote: Flowers Yea, Fielder Yea, Hinkley Yea, Beuerle Yea, Vaillencourt Yeah, Fegan Yea and Racenis Yea. Budget approved.
- Downtown Building Inventory: Fegan and Racenis to give report at May meeting.
- New Board Members: Brief discussion on appointing new board members. Vaillencourt will present at council.

New Business:

- **Bergmann Associates Invoice:** Invoice was reviewed questions of money spent to date. There was a \$10,000 retainer paid upfront, and \$10,000 due on this invoice. Racenis will talk with Bergmann to clarify. Tabled until the May meeting.
- **Business Development & Promotion:** Packet of the Ypsilanti Blueprints was distributed. Board agreed to get info on an alternative marketing study, Racenis to get a representative for this area for possibly May meeting.
- **Chamber Business Expo:** Date set for June 5<sup>th</sup> 3:00-7:30. Board approved up to \$50.00 for booth at expo to display design plans and other items. Vaillencourt passed out an index card size flyer from Tecumseh to inform people on the 4 months of events to take place. Board felt it in the best interest of the Manchester DDA to do the same. Motion was made to spend up to \$200.00 to have these printed up. Roll call vote: Flowers Yea, Fielder Yea, Hinkley Yea, Beuerle Yea, Vaillencourt Yeah, Fegan Yea and Racenis Yea. All approved.

Adjournment: 9:30

Respectfully Submitted,

  
Stephanie Beuerle  
Secretary