

**Approved Minutes  
Village of Manchester  
Downtown Development Authority  
Regular Meeting  
May 2<sup>nd</sup> 2005  
9:00 a.m. Village Hall**

***Members Present:***

***Pat Vaillencourt, Ron Milkey, Bill Chizmar, Chris Fegan, Susan Fielder, Bob Wahr, Karl Racenis, Stephanie Beuerle (amended 5/10/05)***

***Members absent: Karen Hinkley***

***Other present: Jeff Wallace – Village Manager  
Austin Smith- Manchester Enterprise (amended 5/10/05)***

Meeting called to order at 9:00 am by Village President Pat Vaillencourt.

Agenda was reviewed, approved with corrections.  
Karl Racenis was elected for Chair, all approved.  
Stephanie Beuerle elected for temp. Secretary all approved.  
Election for Vice Chair, Secretary and Treasure to be done when bylaws are created.

Karl distributed bylaws from other townships for the board to review, along with ***draft (amended 5/10/05)*** bylaws for the Manchester DDA. There was a lot of discussion on what should be put in the bylaws.

Discussion of monthly meetings, none set at this time. Next meeting scheduled for May 10<sup>th</sup> at 8:30 a.m. Motioned by Chris Fegan, all approved.

***All members present had been given an oath. (Amended 5/10/05)***

Meeting adjourned 10:30 a.m.

Respectfully Submitted,

Stephanie Beuerle, Secretary